

General Manager Memorandum 51-2016

To: Community Service Unit
All staff – Community Corrections

From: Janet-Lee Hibberd
General Manager
ACT Community Corrections

Subject: CSW Agency Pack

Date: 3 November 2016

The following documents have been updated and approved, and is available on the G Drive:

- 3.3.1 Community Agency Application
- 3.3.2 Community Agency Application - Admin Use Only
- 3.3.3 Community Agency Supplementary Application
- 3.3.4 Agency Declaration & Site Risk Assessment
- 3.3.5 Community Agency Site Assessment Checklist
- 3.3.6 Community Agency Letter of Agreement
- 3.3.7 Supervisor's Acknowledgment of Responsibilities
- 3.3.8 Certificate of Accreditation
- 3.3.9 Community Agency Rejection Letter
- 3.3.10 AFP Criminal History Request Form (AFP Template)
- 3.3.11 Agency Pack Checklist
- 3.3.12 Community Service Work - Guide for Agencies and Agency Supervisors Booklet

These changes are effective immediately.

Janet-Lee Hibberd

Janet-Lee Hibberd
General Manager
Community Corrections
ACT Corrective Services